

TAPESTRY EON USER GUIDE

(Updated 10/2026)

Table of Contents

SEARCHING IN TAPESTRY WITHOUT AN ACCOUNT.....	2
OPENING TAPESTRY EON, SELECTING A COUNTY, COUNTY MESSAGES.....	2
PARTY SEARCH AND PAYMENT WITH CREDIT CARD (WITHOUT A TAPESTRY EON ACCOUNT)	4
EON SEARCH RESULTS: VIEWING IMAGES, INDEX DATA, PRINTING IMAGES.....	7
DOCUMENT NUMBER, RECORDING DATE, BOOK-PAGE SEARCH.....	12
ADDITIONAL OPTIONS (SUBDIVISION, PARCEL #, TRACT, CERTIFIED SURVEY MAP).....	13
OTHER OPTIONS (ACCESS CODES).....	14
LANGUAGE AND DARK/LIGHT MODE OPTIONS	15
FEES AND INVOICES.....	15
SETTINGS MENU: SUPPORT AND FAQ.....	17
SETTING UP, AND SEARCHING WITH, A TAPESTRY EON ACCOUNT	18
SETTING UP AN EON ACCOUNT	18
ADDING MONEY TO YOUR EON ACCOUNT	19
LOGGING IN TO YOUR EON ACCOUNT	20

TAPESTRY EON

USER GUIDE

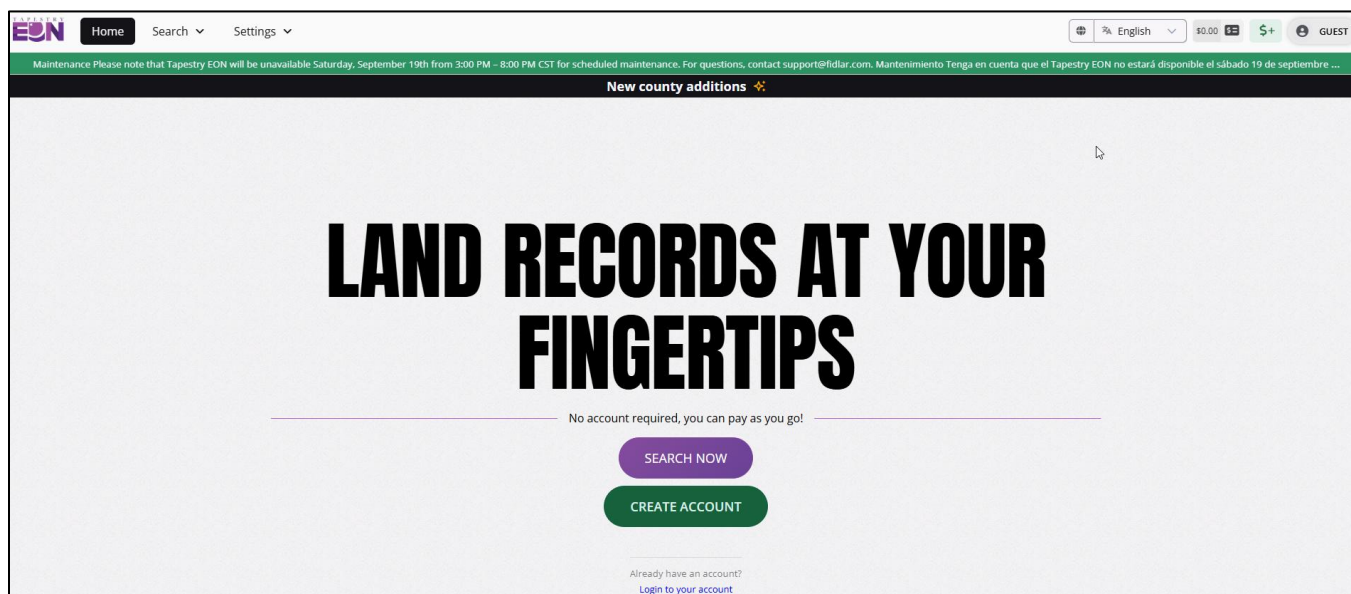
(Updated 10/2026)

SEARCHING IN TAPESTRY WITHOUT AN ACCOUNT

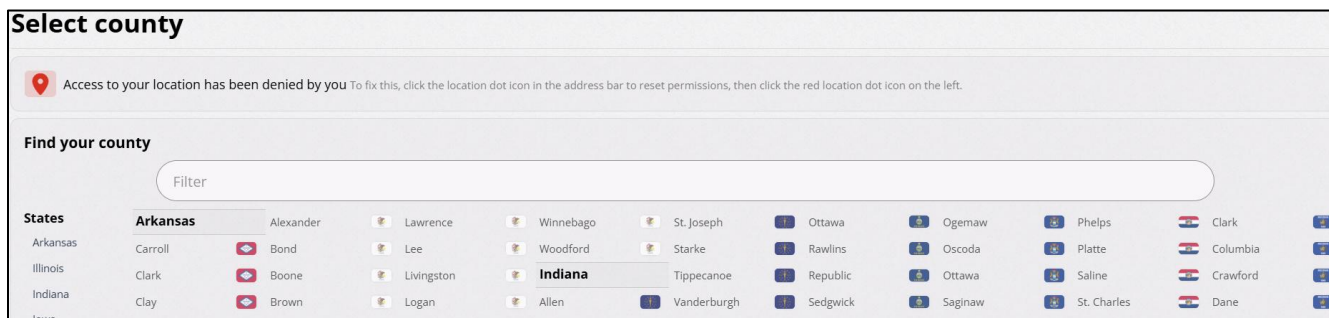
You do not need to set up an account in Tapestry Eon in order to search records. The primary benefit of setting up an account is that you will not need to enter your credit card for each search session. See Page 18 of this guide for details on creating an account in Tapestry Eon.

OPENING TAPESTRY EON, SELECTING A COUNTY, COUNTY MESSAGES

1. Open your internet browser and go to www.landrecords.com. The home screen shown below will display.



2. Click the **SEARCH NOW** button to open the **Select County** window.



3. Scroll to the county in which you wish to search then click the county name. You can also enter the county name in the **Filter** field to easily locate the county.
4. Read the **User agreement** message that displays then click the **Agree** box at the bottom of the message box. The selected county's **Search** page, similar to the screen shown on the next page, will open.

Search

« Collapse sidebar

Select county [Back to county selection](#)

Howard County, Indiana

Surrounding counties

Cass, IN Grant, IN Miami, IN

EARLIEST INDEX: JAN 1, 1961
LAST VERIFIED: SEP 14, 2026

EARLIEST IMAGE: JAN 1, 1961
LAST INDEXED: SEP 14, 2026

\$8.95* PER SEARCH
\$1.00 FIRST PAGE(S) COST
0.00% SEARCH TAX
0.00% PRINT/DOWNLOAD TAX

[View cost information](#)

* Tax not included

County message

THE TAPESTRY SEARCH FEE WILL BE \$8.75 PER SEARCH. Copy fee remains at \$1.00 each. **Please be advised at this time Tapestry results produce the top 200 results. We have images and index for the time frame 1/1/1961 to present in our system, with the exception of Deeds. Deeds are in the system from 1940 to present. Outside of these dates, you will need to visit our office to search the books.

This website contains information on Notices of Federal Tax Lien and other lien documents that is not identical in content to documents presented to this office by IRS. Therefore, the results

Popout

Your previous searches

HOWARD, IN

A173-D142-J731

Search Clear

CTRL + K CTRL + Y

Q = can be used to search surrounding counties

Party

Last/Business name First name

Enter last/business name Enter first name

Document

Document number Document type

Enter document number Select document type

Start date End date

Enter start date Enter end date

Book/Liber *

Enter book/liber

Page

Enter page

Additional options

Choose one (1) of the additional options shown below

Subdivision Parcel # Tract

Subdivision *

Select a subdivision

NOTE: The search criteria that are available will vary per county.

The search screen is divided into two sections:

5. **SIDEBAR:** The left side of the screen displays the following information:

a. **COUNTY SELECTION FIELD:**

« Collapse sidebar

Select county [Back to county selection](#)

Howard County, Indiana

Surrounding counties

Cass, IN Grant, IN Miami, IN

listed in this section to access the information and criteria for that county.

b. **IMAGE AND INDEX DATES:** This section will display the dates the selected county has indexed and verified their current records through. Many (but not all) counties will also display the dates their older records are indexed and scanned back to.

EARLIEST INDEX: JAN 1, 1961
LAST VERIFIED: SEP 14, 2026

EARLIEST IMAGE: JAN 1, 1961
LAST INDEXED: SEP 14, 2026

NOTE: The “Earliest Index” and “Earliest Image” dates are not always updated in every county, so it may be best to contact the county to verify this information.

- c. TAPESTRY EON FEES: The fee information box displays the search fee, print fees, and any applicable taxes (not all states and counties charge taxes for Eon searches).

- i. To view the details of the Eon costs for the selected county, click the **View cost information** box.

- d. COUNTY MESSAGE:

- i. This message will be unique for each county in Eon. The message typically contains important information related to fees, dates, available document records to search, etc. Click the scroll bar on the right side of the box to view more of the message or click the **Popout** button (identified by the green arrow in the image on the left) to view the entire message.

- e. Click the **Collapse sidebar** option at the top of the sidebar to view the search area of Eon in full screen.

- f. Click **Back to county selection** to view a list of all counties available on Tapestry Eon.

PARTY SEARCH AND PAYMENT WITH CREDIT CARD (WITHOUT A TAPESTRY EON ACCOUNT)

NOTE: If you would like to set up a Tapestry Eon account so you do not need to enter your credit card information for each Eon search session, see page 18 for information on setting up a Tapestry Eon account. Please note that the cost per search is the same for Eon account holders as for those who pay per search session.

1. To search by party name, enter the last name or business name in the **Last/Business name** field. Enter the first name or a portion of the first name in the **First name** field. The following options can be utilized:
 - a. There is an unseen wild card at the end of any value entered in the **Last/Business name** and **First name** fields; you can enter a portion of a name and Eon will return all values that start with the entered name.

- b. You can manually enter a wild card (the % symbol), or multiple wild cards, in any portion of either name field to search for names for which you are uncertain of the spelling. For example, a search for “ONE%L” will return results for ONEIL and ONEAL. You can also enter the wild card before the last name or first name entered if you are uncertain how the name was indexed.
2. Click the **Search** button (CTRL + K) located above the party name fields to return matching search results. A screen similar to the following will display.

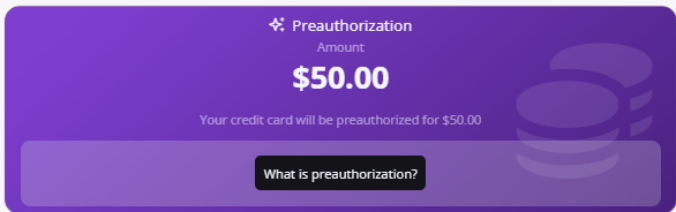
The screenshot displays the 'Results summary' page. At the top, there's a purple header with 'HOWARD, IN' and a user ID 'A173-0142-173'. Below this, the 'Your search criteria' section shows fields for Name (sullivan, g), Document number, Document type, Book/Liber/Page, and Date range. A blue arrow points to the Name field. The 'Surrounding county results' section lists three counties: Cass, Indiana (120), Grant, Indiana (120), and Miami, Indiana (150), with a yellow arrow pointing to this section. Below this, it states '343 RESULT(S) AVAILABLE' and 'Only the first 300 will be returned'. There are three buttons: 'View cost information', 'Pay by credit card' (highlighted with a green arrow), and 'Login to your account'.

- a. The search criteria for the search is listed in the **Your search criteria** section at the top of the screen (identified by the blue arrow in the image on the left).
 - b. In the **Surrounding county results** section (identified by the yellow arrow in this image), the number of results found in neighboring counties is listed. You can access the results for any of the counties listed here by clicking the county name in this section.
 - c. The number of search results available displays at the bottom of this screen. Eon allows for a maximum of 300 search results to display for any search. If the available results exceed 300, the most recent 300 results will display if you continue the search. You can return to the search criteria screen to add

additional criteria to potentially narrow your search to fewer results.

- d. Click the **View cost information** option to view the pricing details for the search.
 - e. Click the **Back to search** button in the upper left corner of the screen to return to the search criteria section of Eon.
3. To proceed with your search, click the **Pay by credit card** option (identified by the green arrow in the image above). The screen shown on the next page will display. See the section on page 18 of this user guide for details regarding setting up, and logging in to, a Tapestry Eon account (which can be set up by clicking the green **Login to your account** button).

Add funds ✕



Your current balance: \$0.00

Card number 

Enter card number

Expiration month Expiration year CVC

Enter expiration month Enter expiration year CVC

First name Enter last name

Enter first name Enter last name

Street address Street address (cont.)

Enter street address Enter street address (cont.)

City

Enter city

Country State

United States ✕ ▼ Select or type state ▼

Zip code Phone

Enter zip code Enter phone

Your email

Enter your email

We will send receipts to the email address you provide when your card has been settled

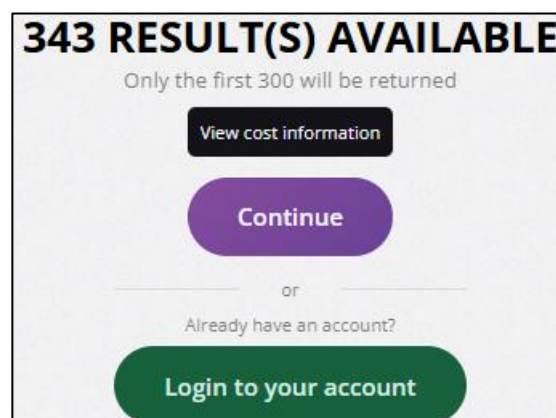
 If you exit this application, you will only be charged what you spent

Submit **Cancel**

4. Enter the appropriate information in each of the fields of the **Add funds** screen then click the **Submit** button at the bottom of the screen.

a. **NOTE:** A \$50 preauthorization will be placed on your credit card. If your Eon usage amount for this session does not total \$50, the unused preauthorized amount will fall off your account within a few days, the amount of time depending on your bank or credit card's policies.

5. If your credit card is approved, a brief confirmation message will display on the screen then the bottom of the **Results summary** screen will display the **Continue** option.



6. Click **Continue** to display another confirmation message then click the **Accept** button in this message box to display the search results.

- a. **NOTE:** When your credit card information has been submitted and approved, the preauthorized amount will display in the upper right corner of the Eon screen. With each search done and print made from the results screen, this total will diminish by the amount of the search and/or print. See Page 16 for an explanation of how to add additional funds to your credit card from this section.



EON SEARCH RESULTS: VIEWING IMAGES, INDEX DATA, PRINTING IMAGES

1. When the **Continue** button is clicked in the “...Result(s) Available” message box, the search results will display in a screen similar to the following.

← Back to search

Your searches

Howard, IN

300

1/2

Next set →

3

Surrounding search

Search by keyword

Criteria

Global search

F NAME: G L NAME: SULLIVAN

#	Document number T1	Document type T1	Recorded date T1	Document date T1	Party T1	Party type T1	Book/Libre & page T1	Legal summary T1	Images T1
1	2534018393	RELEASE OF MORTGAGE	Dec 1, 2025, 8:41:56 AM	Nov 28, 2025	SULLIVAN GREGORY L +2	MORTGAGOR			1
2	2534018218	MORTGAGE	Nov 24, 2025, 8:45:43 AM	Nov 17, 2025	SULLIVAN GREGORY L +2	MORTGAGOR		Sub: DUGDALE SD [img]	5
3	2534007927	RELEASE OF MORTGAGE	May 21, 2025, 9:59:52 AM	May 20, 2025	SULLIVAN JEFFERY G +2	MORTGAGOR			1
View	2434017871	RELEASE OF MORTGAGE	Dec 12, 2024, 1:40:30 PM	Dec 6, 2024	SULLIVAN RANDY G +4	MORTGAGOR			1
5	2434015018	LAND CONTRACTS	Oct 4, 2024, 8:48:39 AM	Oct 1, 2024	SULLIVAN GREGORY L +3	SELLER		Sub: FRANKLIN ADDN L T [img]	7
6	2434001662	RELEASE	Jan 26, 2024, 2:34:07 PM	Jan 12, 2024	SULLIVAN GREGORY L +2	GRANTEE			1
7	2334007911	LIEN	Jun 8, 2023, 2:03:45 PM	Jun 5, 2023	SULLIVAN GREGORY L +2	GRANTEE		Sub: FRANKLIN ADDN [img]	1
8	2334005556	MORTGAGE	Apr 14, 2023, 8:58:36 AM	Mar 24, 2023	SULLIVAN GREGORY L +2	MORTGAGOR		Sub: DUGDALE SD [img]	7
9	2234006120	DEED	May 17, 2022, 1:24:48 PM	May 16, 2022	SULLIVAN GERALD L TRUST +3	GRANTEE		Sub: SULLIVAN FARMS SD [img]	2
10	2134013322	DEED	Sep 9, 2021, 8:33:56 AM	Sep 3, 2021	SULLIVAN GERALD L TRUST +2	GRANTOR		Sub: SULLIVAN FARMS SD [img]	4
11	2134012436	PLAT MAP	Aug 23, 2021, 2:30:08 PM	Jul 8, 2021	SULLIVAN GERALD L TRUST +1	OWNER		S: 18 T: 24 R: [img]	1
12	2134011252	RELEASE OF MORTGAGE	Jul 29, 2021, 9:13:00 AM	Jul 28, 2021	SULLIVAN GREGORY L +2	MORTGAGOR			1
13	2134010467	MORTGAGE	Jul 14, 2021, 1:24:27 PM	Jul 9, 2021	SULLIVAN GREGORY L +2	MORTGAGOR		Sub: DUGDALE SD [img]	11
14	2134003493	DEED	Feb 12, 2021, 11:19:58 AM	Feb 2, 2021	SULLIVAN GERALD L TRUST +2	GRANTOR		S: 18 T: 24 R: [img]	4
15	1934006431	RELEASE	Apr 25, 2019, 9:22:09 AM	Jan 24, 2019	SULLIVAN RANDY G +2	GRANTEE		Sub: ORIGINAL PLAT TAMPICO (BY E...	1
16	1934006430	RELEASE	Apr 25, 2019, 9:22:08 AM	Jan 24, 2019	SULLIVAN RANDY G +2	GRANTEE		Sub: ORIGINAL PLAT TAMPICO (BY E...	1
17	1934006429	RELEASE	Apr 25, 2019, 9:22:07 AM	Jan 24, 2019	SULLIVAN RANDY G +2	GRANTEE		Sub: ORIGINAL PLAT TAMPICO (BY E...	1
18	1934006428	RELEASE	Apr 25, 2019, 9:22:06 AM	Jan 24, 2019	SULLIVAN RANDY G +2	GRANTEE		Sub: ORIGINAL PLAT TAMPICO (BY E...	1
19	1934006427	RELEASE	Apr 25, 2019, 9:22:05 AM	Jan 24, 2019	SULLIVAN RANDY G +2	GRANTEE		Sub: ORIGINAL PLAT TAMPICO (BY E...	1

1

2

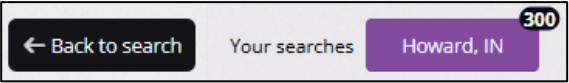
3

4

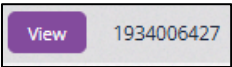
5

50

2. The bar above the search results will display, in the upper left section, the selected county and the number of search results displayed (in the oval above the county name).

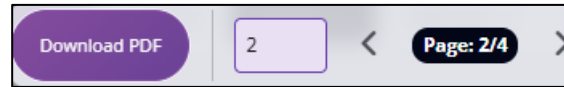


- a. Click the **Back to search** button to return to the search criteria screen.
3. The main search results screen displays a summary of the index data for the entered criteria. The results are listed in Document number order descending by default. To view the image and index data details, hover the mouse over the desired results row then click the **View** button that displays (or you can double click the row).



An image/index screen similar to the one shown on the next page will open, displaying the image and index data for the selected document.

- ii. The navigation and print (“Download PDF”) options will display in the upper left corner above the image.



- d. NAVIGATE PAGES: Click the **Right** or **Left Arrow** on the right side of this box to scroll through pages (in full size) of the image.
- e. PRINT IMAGE: To **PRINT** the image, click the **Download PDF** button to display the print dialogue box.

Are you sure you want to download this document?

Specific pages: delimit each page with a comma (e.g. 1,3,5,7)
Range: delimit each range with a dash (eg. 1-3, 5-10)

Custom

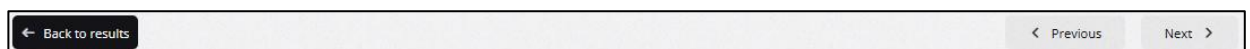
1-4

Cost: **\$4.00** for selection

- i. Click the page option you wish to print (or enter a Custom page range) then click the **Accept** button. A PDF of the image will be created and downloaded in your web browser. Click the downloaded PDF of the image to view the image then utilize the browser’s print settings to print the image. You can also save the image as a PDF on your computer.

NOTE: The cost for the print(s) will be assessed when the **Accept** button is clicked (even though the image displays as a PDF first).

- f. To return to the image/index data screen if you are viewing the image full screen, click the **X** in the upper right corner of the image.
- g. With the image/index data screen displaying, you can view the next or previous document’s image and index data without returning to the search results screen.



- i. To view the image and index data of the next document in the search results, click the **Next** button in the upper right corner above the index data.
- ii. To view the image and index data of the previous document in the search results, click the **Previous** button in the upper right corner.
- iii. To return to the search results, click the **Back to results** button in the upper left corner above the image.

5. SEARCH RESULTS FUNCTIONS: The following functions are available in the search results screen:

- a. SORT BY COLUMN: To sort by any column in ascending order, click the column header once. An arrow pointing up will display. To reverse the sort order to descending order, click the column header again.

Search by keyword		Criteria							
Global search		F NAME: G L NAME: SULLIVAN							
#	Document number	Document type	Recorded date	Document date	Party	Party type	Book/Libre & page	Legal summary	Images
1	45006162	DEED	Aug 17, 1945, 3:00:00PM	Aug 3, 1945	SULLIVAN GERTRUDE →	GRANTOR	D1900214	S: 29 T: 24 R: 1	1
2	45006162	DEED	Aug 17, 1945, 3:00:00PM	Aug 3, 1945	SULLIVAN GARNIE →	GRANTOR	D1900214	S: 29 T: 24 R: 1	1
3	45006205	DEED	Aug 20, 1945, 9:45:00AM	Aug 20, 1945	SULLIVAN CHARLES G →	GRANTEE	D1900228	Sub: HADLINS HIGHLAND (AKA: HIGHL...	1

b. SCROLL THROUGH SEARCH RESULTS PAGES:



- i. To scroll through the search results pages, click the single **Right Arrow** or **Left Arrow** at the bottom of the results page. Click the **Right Double Arrow** to jump to the last page and the **Left Double Arrow** to jump to the first page of results.
 - ii. To view more rows of search results per page, click the drop-down **Arrow** on the right side of the scroll panel then select the number of rows per page you wish to display. This number will hold as the default for the current search session in Eon.
- c. **SEARCH BY KEYWORD:** To narrow the documents in the search results to documents in which the index data contains a particular word or words, click in the **Search by keyword** field in the upper left section of the search results.



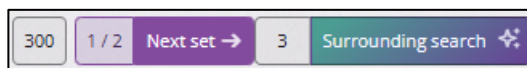
Search by keyword Global search	Criteria F NAME: G L NAME: SULLIVAN
---	--

- i. Type the word or words of index data that you would like to view in the search results (a party name, subdivision name, parcel number, etc.). All search results that do not contain that word or words will be temporarily removed from the results. Deleting your entry from the **Search by keyword** field will bring back the full results list.
- d. **SEARCH CRITERIA:** The criteria that was entered in the search criteria screen of Eon for the current search will display in the **Criteria** section displaying in the upper left portion of the search results.
- e. **ADDITIONAL NAMES:** If there are additional party names in addition to the party name listed in the search results, the listed party name will have a small box on the right side of the name with a “+” sign followed by the number of additional party names indexed. To view these additional names, hover the mouse over the number to display a popup box listing those names.



- f. **VIEWED ROWS:** Any rows in which the image and index data details have been viewed (by clicking the **View** button on the left side of the row or double clicking the row) will be highlighted in purple. This highlighting will remain for all searches run during the current session of Eon.

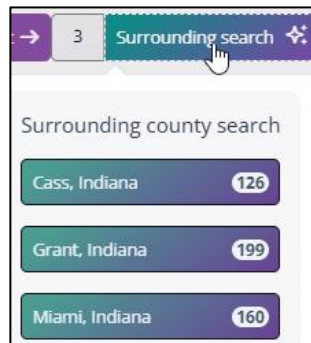
g. VIEWING ADDITIONAL SEARCH RESULTS:



- i. If the search criteria you entered resulted in more than 300 rows of data, and you clicked the **Continue** button to display the most recent 300 rows, you can click the **Next set** button in the upper right section above the search results to return the next set of results (up to 300 more results). A confirmation box will display; to continue to the next set of search results, click the **Accept** button in this box. **NOTE: This will result in an additional search fee of \$8.95 added to your session fees.**

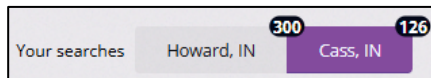
h. SURROUNDING COUNTIES:

- i. To view results that match your criteria in nearby surrounding counties, click the **Surrounding search** button in the upper right section above the search results then click the county you wish to search in.



▪ The search results will now display results in the selected county. **NOTE: This will result in an additional search fee of \$8.95 added to your session fees.**

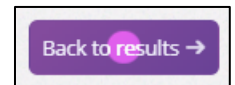
▪ Also, the county name you initially searched, as well as all surrounding counties in which you have searched utilizing the **Surrounding search** option, will display, along with the number of results, in the upper left section (**Your searches**) above the search results.



- Click any other county listed in this **Your searches** bar to return to the results for that county. There are no additional fees incurred when viewing previously-run searches by clicking the county name in the **Your searches** section.

6. Click the **Back to search** button in the upper right corner above the search results to return to the search criteria screen.

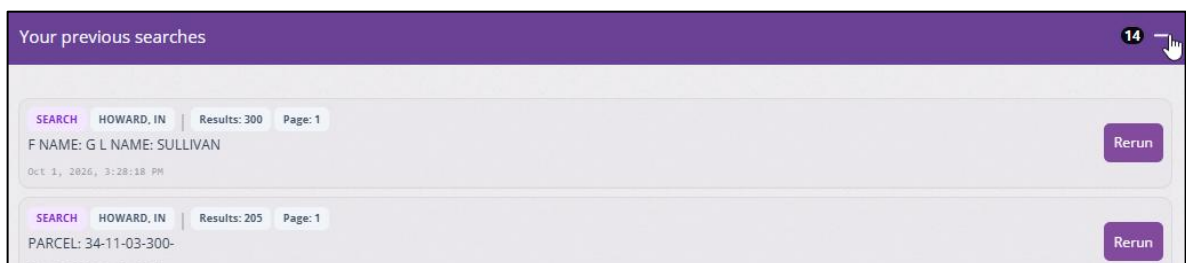
- a. From the search criteria section of Eon you can return to the existing results by clicking the **Back to results** button in the upper right corner of the criteria screen. There are no additional fees incurred when returning to the existing results.



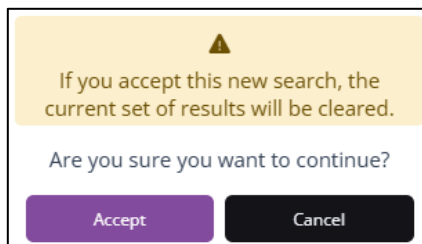
- b. From the search criteria section you can also rerun previous searches that have been run during the current search session. To rerun a prior search, click the '+' in the **Your previous searches** bar at the top of the criteria screen.



- i. A list of your previous searches will display.



- ii. Each previously run search will be listed and each row will display the criteria searched, the County name, the date and time of the previous search, and the number of search results previously returned. To rerun any of the searches listed, click the **Rerun** button on the right side of the line that lists the search criteria you wish to rerun. The message showing on the next page will display.



⚠

If you accept this new search, the current set of results will be cleared.

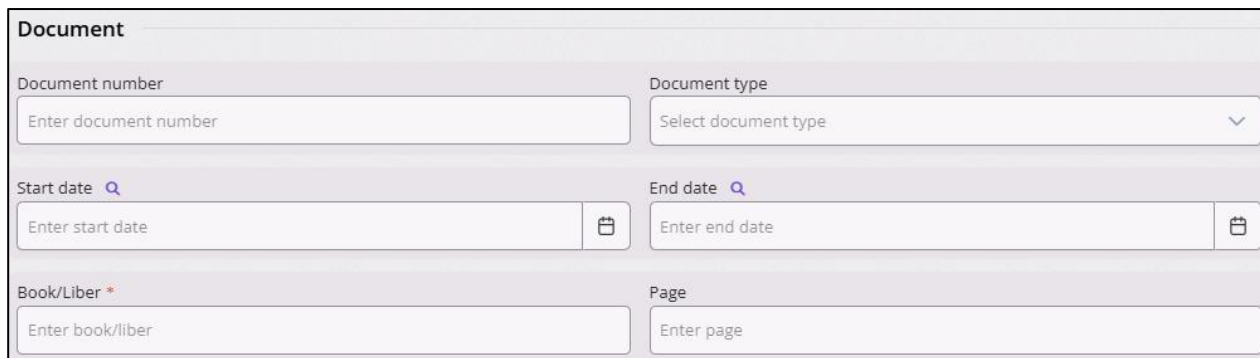
Are you sure you want to continue?

Accept
Cancel

iii. Click the **Accept** button if you wish to continue. The **Results summary** screen will display the number of search results that will be returned again. If you wish to continue, click the **Continue** button in this screen and the search results will display again.

NOTE: You will be charged another search fee of \$8.95 for rerun searches from the Eon criteria screen.

DOCUMENT NUMBER, RECORDING DATE, BOOK-PAGE SEARCH



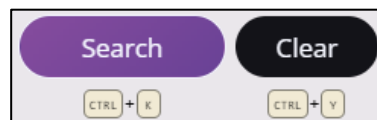
Document

Document number: Document type:

Start date: End date:

Book/Liber: Page:

NOTE: You can enter search criteria in multiple fields for the same search to narrow your search. If there is search criteria in any field from a previous search that you wish to clear out, click the **Clear** button (CTRL + Y) at the top of the search screen.

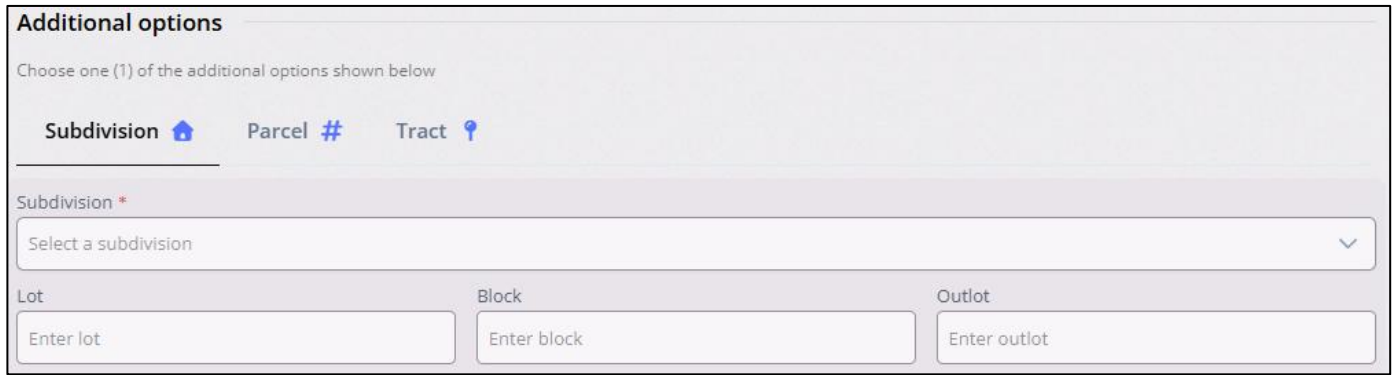


Search
Clear

CTRL + K
CTRL + Y

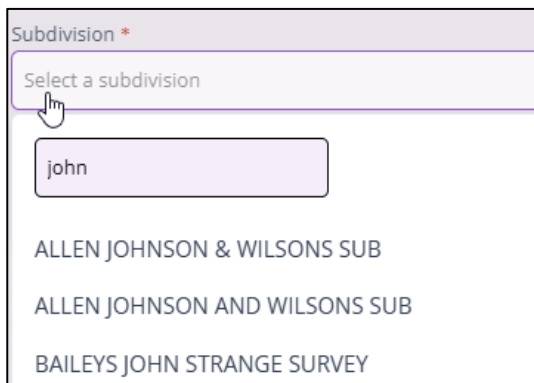
1. **DOCUMENT NUMBER:** To search by a single document number, enter the document number in the **Document number** field then click the **Search** button at the top of the screen.
2. **DOCUMENT TYPE:** To narrow your search to a particular document type, click in the **Document type** field to display a list of available document types then click the desired document type.
3. **RECORDING DATE:** To select a recording date range for your search, you can either manually type the starting recording date and ending recording date in the **Start date** and **End date** fields (format: MM/DD/YYYY) or you can click the calendar icon in each field then click the desired dates in the calendar that displays.
 - a. Note that when you enter a start date then press the TAB key, the current date auto fills in the **End date** field. You can click in this field to enter any other date if you wish.
4. **BOOK (LIBER) / PAGE:** To search by a Book (Liber) and Page value, enter the book number in the **Book/Liber** field and the page number in the **Page** field.
 - a. **NOTE:** To search for an entire book, enter the book number in the **Book/Liber** field then leave the **Page** field blank.

ADDITIONAL OPTIONS (SUBDIVISION, PARCEL #, TRACT, CERTIFIED SURVEY MAP)



NOTE: You can enter criteria in multiple fields (such as a party name, date range, and subdivision value) for any given search in Tapestry Eon.

1. **SUBDIVISION:** To search by Subdivision name and Lot, Block, and/or Outlot value(s), click the **Subdivision** option in the **Additional options** section.
 - a. Click in the **Subdivision** field to display a list of available subdivision names.



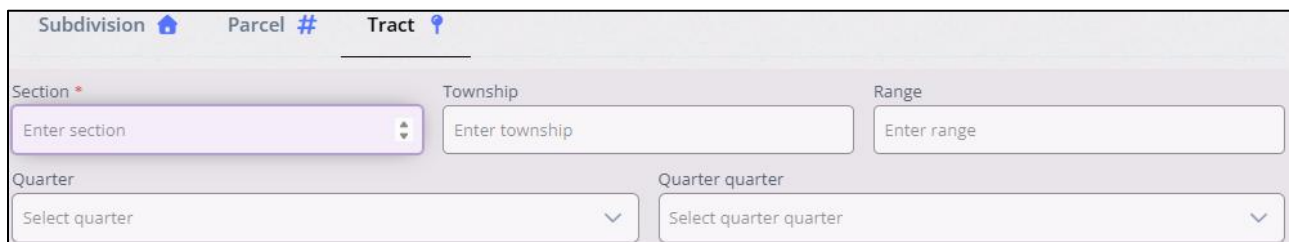
- b. Select the desired subdivision name by either pressing the **Down** or **Up Arrow** on the keyboard then pressing the **Enter** key or scrolling to the desired name with the mouse then clicking the subdivision name. You can also type a few letters of the desired subdivision name to narrow down the list to the names that match what is typed.
 - c. If you wish to narrow your search to a particular **Lot**, **Block**, and/or **Outlot** value, enter those values in the appropriate field(s).
 - d. Click the **Search** button at the top of the Eon criteria screen.

2. **PARCEL #:** To search for a particular parcel number, click the **Parcel #** option in the **Additional options** section to open the field shown below.



- a. Enter the parcel number in the **Parcel number** field then click the **Search** button at the top of the Eon criteria screen. Enter the number in the format in which the county indexes the parcel numbers (with the appropriate punctuation).

3. **TRACT:** To search for a particular tract (unplatted land) value, click the **Tract** option in the **Additional options** section to display the field shown below.



- a. Enter the appropriate tract values in the **Section**, **Township**, and **Range** fields.

- b. If you wish to narrow your search to a particular Quarter section and/or Quarter-Quarter section, click in the **Quarter** and/or **Quarter quarter** dropdown fields then select the correct quarter section(s).

- c. When the appropriate tract values have been entered and selected, click the **Search** button at the top of the Eon criteria screen.
4. **CERTIFIED SURVEY MAP (CSM)**: To search by Certified Survey Map and Lot and/or Outlot, click the **Survey map** option in the **Additional options** section to display the field shown below.

- a. Click in the **Survey map** field to display a list of available CSM names.

- b. Select the desired CSM by either pressing the **Down** or **Up Arrow** on the keyboard then pressing the **Enter** key or scrolling to the desired CSM with the mouse then clicking the CSM. You can also type a few letters of the desired CSM to narrow down the list to the CSMs that match what is typed

- c. If you wish to narrow your search to a particular **Lot** and/or **Outlot** value, enter those values in the appropriate field(s).

- d. Click the **Search** button at the top of the Eon criteria screen

OTHER OPTIONS (ACCESS CODES)

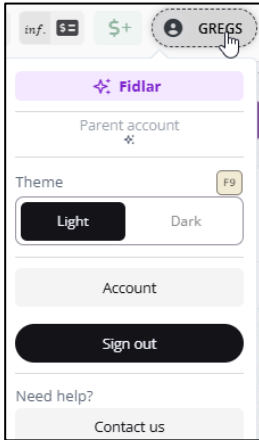
1. The **Access codes** field in the **Other** section of Eon is utilized for searching in counties in which certain documents are shielded from general public viewing. To search these documents, you will need to obtain an access code from the County Recorder/Register office. If you are uncertain if a particular county utilizes access codes, please contact the county Recorder/Register office.

2. If you receive an access code, enter the criteria you are searching for in the appropriate Eon criteria field(s) then enter the access code in the **Access codes** field. Click the **Add** button. Once all criteria have been entered, click the **Search** button at the top of the criteria screen to run the search.

LANGUAGE AND DARK/LIGHT MODE OPTIONS



1. **LANGUAGE:** To view the Tapestry Eon criteria field names, column headers, and some of the other Eon verbiage in Spanish, click the drop-down arrow in the **English** field located in the top right corner of the Eon window then click "Espanol".

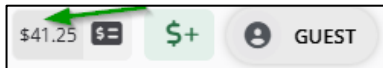


2. **DARK / LIGHT MODE:** To change the viewing mode of the Tapestry Eon display, click the login icon in the far upper right corner of the Eon window.

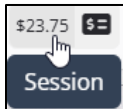
- a. In the **Theme** section of the box that displays, click the **Light** or **Dark** options to set your Eon screen to the desired viewing mode.
- b. **NOTE:** See page 17 for details on contacting Fidlar support utilizing the **Contact us** feature shown at the bottom of window on the left.

FEES AND INVOICES

Tapestry Eon will display a running total of the credit card amount balance after each search and/or print is executed. This total will display in the upper right corner of the Eon window.



1. To view the details of the search fees assessed during the search session, click the amount shown in this box.



The **Session** summary screen similar to the one shown on the next page will open.

Session

Activity

View receipt

SEARCH

CASS, IN

Oct 2, 2026, 9:31:35 AM

-\$8.75

-\$8.75 x 0.0%

SEARCH

HOWARD, IN

Oct 2, 2026, 9:31:02 AM

-\$8.75

-\$8.75 x 0.0%

SEARCH

HOWARD, IN

Oct 2, 2026, 9:28:27 AM

-\$8.75

-\$8.75 x 0.0%

PREAUTH CC

Oct 2, 2026, 9:17:20 AM

\$50.00

\$50.00 x 0.0%

Funds added

\$50.00

Spent

-\$26.25

Balance

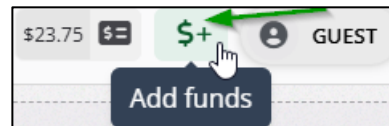
\$23.75

If you exit this application, you will only be charged what you spent

2. Click the **View receipt** option near the top of this screen to generate a receipt (in PDF format) for the funds showing in the screen. (**NOTE:** The PDF receipt will generate according the settings in the particular web browser in which you are running Tapestry Eon so you may need to disable popup blockers to open the PDF receipt.)

3. To add additional funds to your credit card, click the **\$+ Add funds** button. The credit card **Add funds** screen described earlier in this guide on page 6 will open in which you can enter your credit card information again and add an additional \$50 for searching and/or printing.

4. You can also add additional funds by clicking the **Add funds \$+** button in the upper right corner of the Eon window. The credit card screen described on page 6 of this guide will open.



5. **NOTE:** If your session balance is low and you execute a search or print that would bring your balance below \$0, the following message will display.

Please, add funds to get your search results

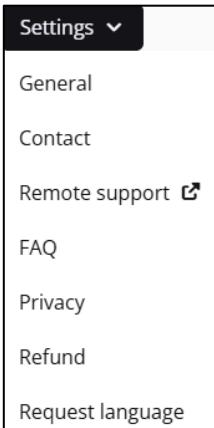
Pay by credit card

a. You will need to add funds to the session following the steps listed above.

b. **NOTE:** See page 18 in this user guide for information on creating a Tapestry Eon account in which you can add a larger amount to your credit card to avoid having to enter your credit card information as often. This is particularly useful if you plan to search in Eon regularly.

SETTINGS MENU: SUPPORT AND FAQ

1. **SUPPORT:** To contact the Fidlar Technologies support team for assistance with Tapestry Eon, click the **Settings** menu item in the upper left section of the Eon window.



- a. Click **Contact** to display the Fidlar support contact information.

A screenshot of a contact form titled 'Send us a message'. The form has a light grey background. It contains three input fields: 'Your name' with placeholder text 'Enter your name', 'Your email' with placeholder text 'Enter your email', and a large 'Message' box with placeholder text 'Enter a message'. To the right of the message box is the text 'MIN LENGTH: 20 (0)'. At the bottom left of the form is a purple button labeled 'Send message'. To the right of the form is a dark grey sidebar with white text. The sidebar contains the company name 'Fidlar Technologies', the address '350 Research Pkwy, Davenport, IA 52806', support hours 'Monday — Friday, 7:00 AM - 5:00 PM CST', and contact information: a phone icon followed by '(563) 345-1270' and an email icon followed by 'support@fidlar.com'.

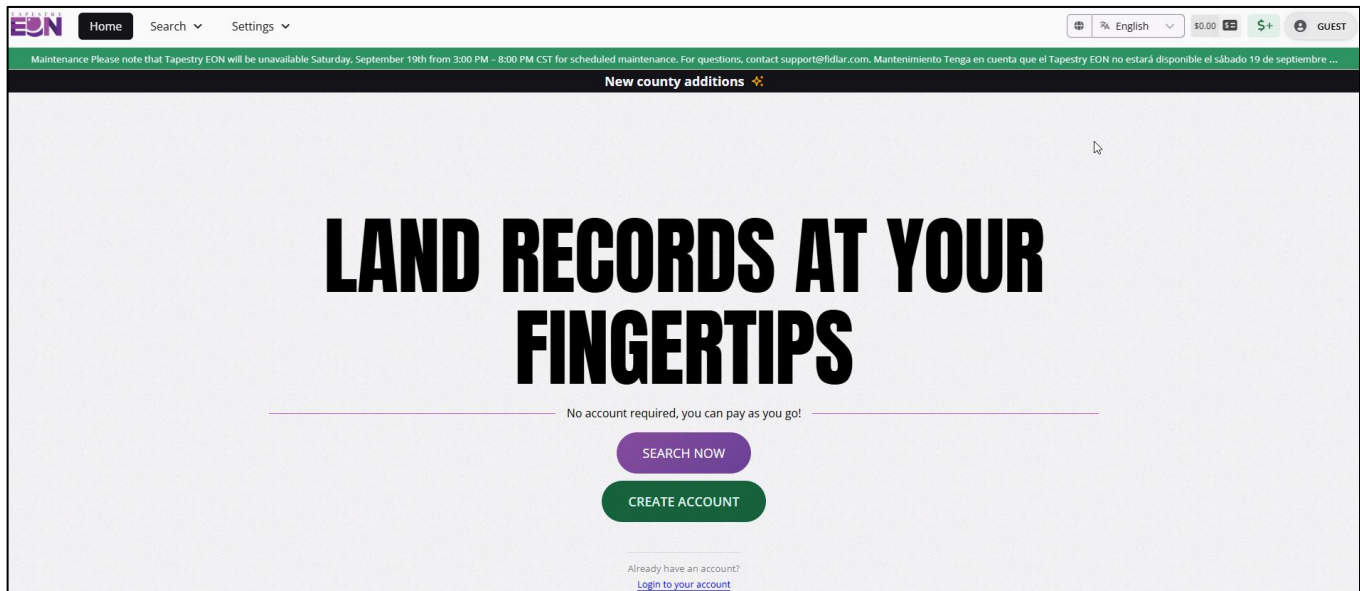
- b. The contact information box lists the support phone number, email address, and hours of operation. You can also enter your name and email in this screen then type a message to the support team in the **Message** box. Once your message is entered, click the **Send message** button.
2. **FAQ:** Click **FAQ** in the **Settings** dropdown list to display information about Tapestry Eon, including details about fees, pre-authorization, software requirements, and more.

SETTING UP, AND SEARCHING WITH, A TAPESTRY EON ACCOUNT

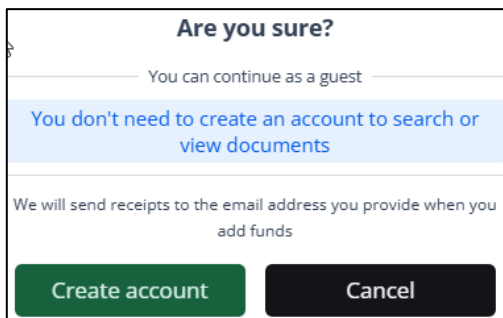
If you plan to search in Tapestry Eon regularly, you can set up an account by entering your credit card information and preauthorizing a minimum of \$50 on the card. This option provides the benefit of not having to enter your credit card information for each Eon search session; you can simply log in to Eon for each session.

SETTING UP AN EON ACCOUNT

1. To set up a Tapestry Eon account, open your internet browser and go to www.landrecords.com. The screen shown below will display.



2. Click the **CREATE ACCOUNT** button. The screen shown below will open.

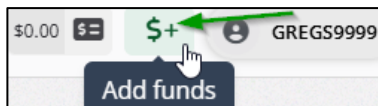


3. To continue setting up an account, click the **Create account** button. The account setup screen shown on the next page will open.

4. Follow the prompts in the **Create your account** screen to create a Username (minimum of 6 characters) and Password (minimum of 8 characters) then enter your email address.
5. Click the **Create account** at the bottom of the window. The Tapestry Eon **User agreement** window will display. Scroll to the bottom of this window then click the **Agree** button. The Eon Home screen will display.
6. See the next section (“Adding money to your Eon Account”) for details on adding money to your Eon account utilizing your credit card.

ADDING MONEY TO YOUR EON ACCOUNT

1. Once your Eon account is set up and you are logged into Eon, you will need to add funds to your account in order to begin searching. To add funds, click the **\$+ Add funds** button in the upper right corner of the Eon window.



The **Add funds** credit card screen shown on the next page will open.

Add funds ✕

Enter an amount greater than or equal to \$50.00

Amount

Your current balance: \$0.00

Card number

Expiration month Expiration year CVC

First name Enter last name

Street address Street address (cont.)

City

Country State

Zip code Phone

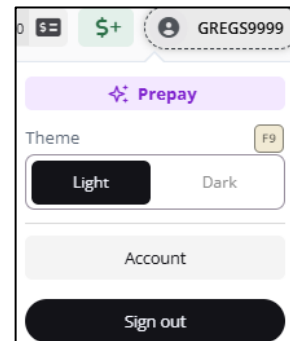
Your email

Enter an amount greater than or equal to \$50.00

2. Enter the amount (minimum of \$50) you would like to add to your account funds in the **Amount** field or click one of the amount options listed at the top of the window.
3. Enter the appropriate information in each of the credit card and personal information fields of the **Add funds** screen then click the **Submit** button at the bottom of the screen. If your credit card is approved, a confirmation message will display.
4. To begin searching in Tapestry Eon, click the **SEARCH NOW** button in the Home screen. The fees for each search and/or print done in Eon will draw down your account balance. The balance amount will display in the upper right corner of the Eon window.

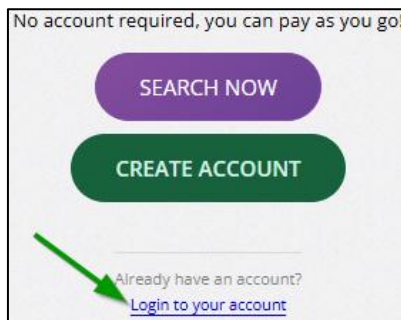


5. See the earlier sections in this user guide for details on searching, adding additional funds to your account, invoice information, etc.
6. To sign out of your Eon account, click your username in the upper right corner of the Eon window then click the **Sign out** button.

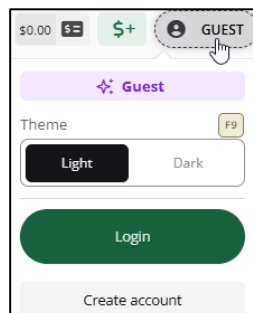


LOGGING IN TO YOUR EON ACCOUNT

1. To log in to your Eon account once it has been set up, click the **Login to your account** option on the Eon Home screen (identified by the green arrow in the image below).



- a. You can also log in to your account by clicking the **Guest** button in the upper right corner of the Eon window then clicking the **Login** button.



The login screen similar to the one shown on the next page will open.

FidorOne **TAPESTRY EON**

Sign In

Welcome! Enter your FidorOne username to sign in to Tapestry EON.

Username

Your FidorOne username

Enter your username

Sign In

or

 Continue with Google

 Enterprise SSO

[Help me choose](#) [Create Account](#) [Forgot your username?](#) [Forgot your password?](#)
[Resend email confirmation](#) [Privacy Policy](#)

- b. Enter your **Username** then click the **Sign In** button.
 - c. Enter your password in the **Password** field that displays then click the **Sign In** button. The Eon Home screen will open.
2. See the earlier sections in this user guide for details on searching, adding additional funds to your account, viewing invoices, etc.