# LAREDO ANYWHERE SETUP GUIDE
(Updated 12/2025)

CREATING A LAREDO ANYWHERE ACCOUNT

NOTE: Laredo Anywhere is the new version of Laredo that is replacing the Laredo Desktop search program. In order to start searching in Laredo Anywhere, you will need to first set up a new Laredo Anywhere "umbrella" account then link your existing Laredo Desktop account's username and password to the new Laredo Anywhere account. If you have multiple Laredo Desktop accounts, you can link all of them in one Laredo Anywhere account. Creating a Laredo Anywhere account does not add any additional cost to your Laredo subscription.

1. Open your internet browser and go to www.LaredoAnywhere.com.

2. Click **Create account**.
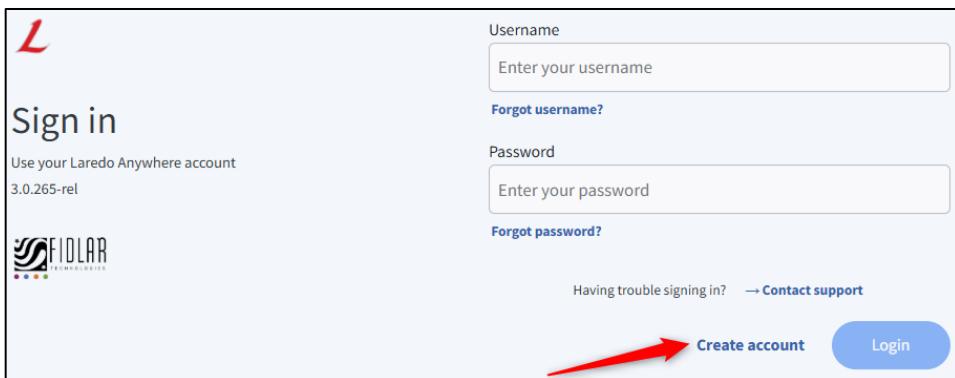
The **Create Account** page shown below will display.
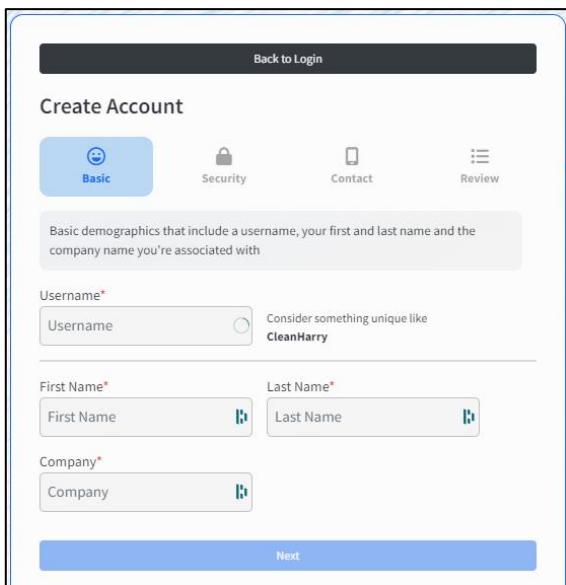
3. In the **Basic** screen, enter a **Username** then fill in the rest of the fields. When selecting your username, please remember that you will not be able to change it after completing the signup process. This username is NOT necessarily your Laredo Desktop search program username; this can be any username you wish. However, you *can* utilize the same username as your Laredo Desktop login.

NOTE: Fidlar Technologies and our county partners take your privacy and data security very seriously. The information provided will never be sold or abused.

4. Click **Next** to display the security screen shown on the next page.

5.	In the **Security** screen, enter your desired **Password** then reenter the same password in the **Confirm Password** field. When creating a password, please note that it must be at least eight characters long. Also, this is a unique password of your own creation; you do **not** need to utilize your Laredo program password.

NOTE: This password can be changed by the Laredo user at any time. See page 59 for details on this process.

6.	Click **Next**.

7.	In the **Contact** screen, enter your **Email Address** and **Phone** number. When entering your email address, please be sure to use one that is monitored regularly.

8.	We recommend leaving the **Allow alerts to be sent to this email address?** option set as **Yes** so as not to miss any important communications.

NOTE: This contact information will be used to communicate important updates as well as for username/password retrieval.

9.	Click **Next**. The **Review** screen shown below will display.

10.	Review your information carefully then click the **Create Account** bar at the bottom of the page. The screen shown below will display.


11.	To log into Laredo Anywhere, enter your **Username** and **Password** in the **Sign in** screen then click **Login**.

LINKING A COUNTY LAREDO SEARCH ACCOUNT

Once you have set up your general Laredo Anywhere account, you will need to link your county-specific Laredo account(s) to the Laredo Anywhere account. Please be sure that you have created a Laredo Anywhere account (see the steps noted above). Additionally, you will need to have signed a Laredo agreement with each county in which you will be searching and received a username/password for utilizing Laredo.

1. Log in to your Laredo Anywhere account, utilizing your newly-created **Username** and **Password** then click **Login.** The **Add County** bar shown below will display in the dashboard screen.

> **You have no counties**
>
> **Add County**
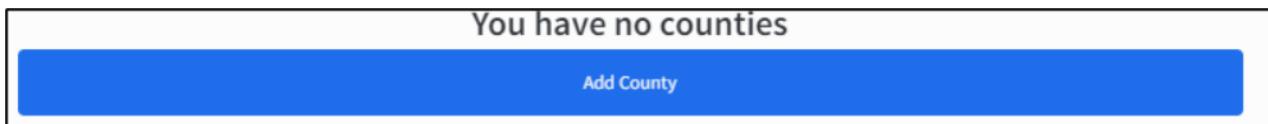
2. To link your county-specific Laredo search account(s) to the Laredo Anywhere account, click the **Add County** bar in the dashboard screen. The account setup wizard screen shown below will display.

Add a county

☐ Show only Fildar Customers

State
Select a State ⌄

County
Select a County ⌄

Connect to the County

County @Username
Enter county username

County Password
Enter county password
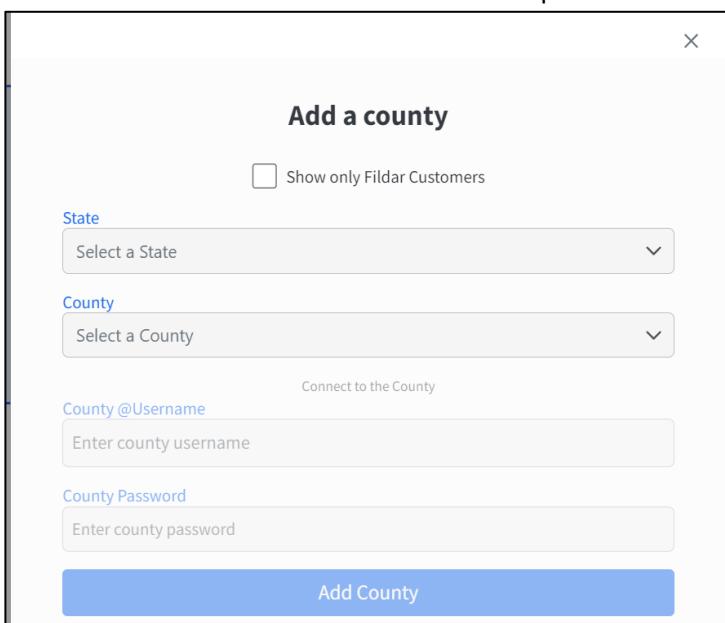
Add County

3. Select the relevant **State** and C**ounty** in which you would like to search for land records.

> Ozaukee County   **Multi**
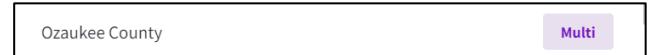
NOTE: If you see a **Multi** tag next to a county, this means that the county will allow you to link multiple Laredo search usernames from your county subscriptions to the same Laredo Anywhere account. This allows users sharing usernames/passwords to have their own Laredo Anywhere accounts to accommodate their unique searching needs. (However, the same username cannot be utilized to log into the Laredo search program by more than one user at a time.)

4. Enter your Laredo **Username** and **Password** in the appropriate fields then click **Add County**. A confirmation message will display in the upper right corner of the browser window.

5. You may repeat the above three steps to add additional counties to your Laredo Anywhere account or click the **X** in the top right corner of the wizard to exit.

6. Once a county Laredo login username has been added to your Laredo Anywhere account, a "tile" listing that Laredo username will display on your Laredo Anywhere dashboard screen.

> Feb 2, 2024 Last visit   ⋮
>
> @inporter MULTI
> **Porter County**   (IN)
>
> Phone
> (219) 465-3476
>
> 0
> Minutes used   Connect
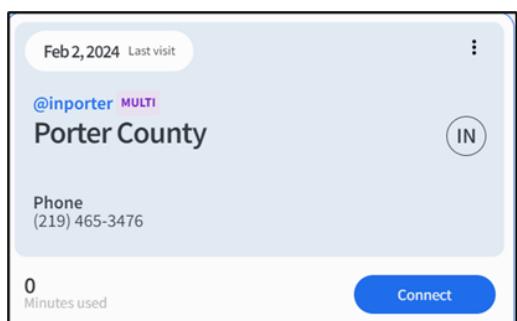
7. Each county's Laredo login tile will display the following information:

a. The date you last logged into Laredo for the particular county

b. The Laredo username, preceded by the **@** symbol (e.g., "@inporter")

c. The **MULTI** user identification if the county allows multiple Laredo logins to be set up under the same Laredo Anywhere account.

      d.   The state and county name for this Laredo user

      e.   The phone number for this Laredo County

      f.   The number of minutes this particular Laredo username has been logged into Laredo for the current month

8. To remove a Laredo username tile from your Laredo Anywhere dashboard, click the 3 dots in the upper right corner of the tile.

   a. Click **Remove**.

   b. **NOTE:** Removing a county Laredo account from your Laredo Anywhere dashboard does NOT delete that county's Laredo account. You will still need to contact the county office to cancel your Laredo subscription if desired.
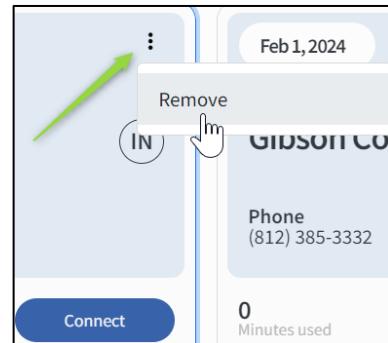
LOGGING INTO LAREDO

NOTE: The steps below assume that you have set up your general Laredo Anywhere account and have linked a specific county's Laredo account to Laredo Anywhere.

1. Once you have logged into Laredo Anywhere, click the desired county's **Connect** button in the dashboard screen. You will be auto-logged into Laredo.

   NOTE: Once you enter your username and password in the **Add a county** screen shown on the previous page, you will not need to enter your username and password again to open Laredo.

2. If you log into a remote (billable) Laredo account, a screen similar to the following will display when you log in each time.
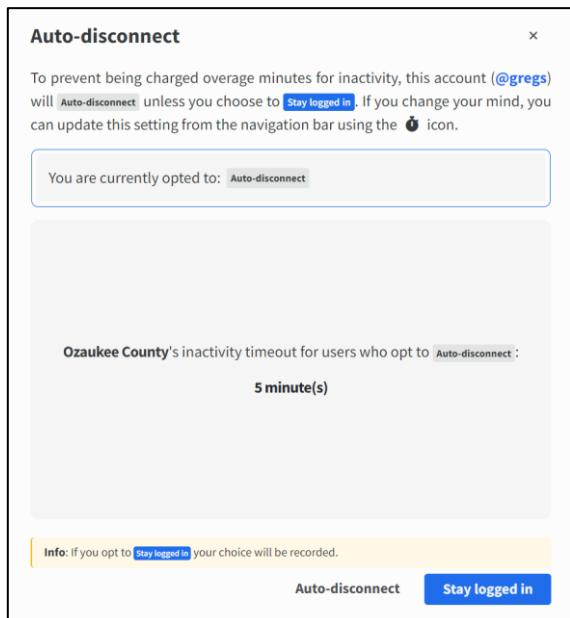
   a. To auto-disconnect from Laredo after a county-defined amount of inactivity in Laredo, click the **Auto-disconnect** option at the bottom of the screen. This is recommended if your Laredo billing plan is not an unlimited minute plan.

   b. To stay logged into Laredo, even if there is no activity in the program for a period of time, click the **Stay logged in** option at the bottom of the screen.

   NOTE: Selecting the **Stay logged in** option could result in being billed for overage minutes by the county for Laredo usage that exceeds your per-minute plan (if applicable).

   c. If you are utilizing Laredo as an "Internal" user (for example, as a county employee), the **Auto-disconnect** window will not display.
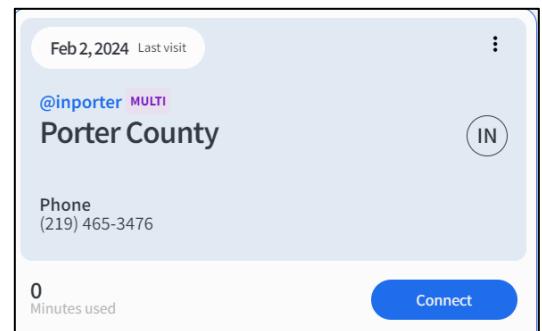
   NOTE: To view the full Laredo Anywhere user guide for more details about searching in Laredo Anywhere, click the "Laredo Anywhere Guide…" link located at the bottom of the webpage found at: https://www.fidlar.com/LaredoAnywhere.aspx